



Central Permit Facility
500 W. Winchester Road Unit #101
Libertyville, IL 60048-1331
PHONE: (847) 377-2600
FAX: (847) 984-5608
EMAIL: lcpermits@lakecountyil.gov

Registration Form

Residential Fence

This registration form should be used only for fences that are proposed on the perimeter of the property, on parcels zoned or used for residential purposes and not located at street intersections. No permit will be required for these fences. In all cases, the requirements listed on page 2 will apply. This process is designed to maximize customer convenience. However, the customer always has the right to seek a permit and a follow-up inspection. Lake County reserves the right to inspect any construction performed whether permitted or registered.

Please complete the information below, sign and send this form to the Central Permit Facility, Attention: CEP Staff, at the above address along with a check for \$25, payable to the "Lake County Treasurer" as a non-refundable registration fee. **UPON SUBMISSION AND REVIEW OF THIS FORM, YOUR PROJECT WILL BE REGISTERED. CONSTRUCTION CANNOT BEGIN UNTIL YOU RECEIVE CONFIRMATION FROM THIS OFFICE THAT YOUR REGISTRATION IS COMPLETE.**

(Please complete the information below and sign)

PIN or Address of Property: _____

Owner address (if different from above): _____

Owner Name(s): _____

Owner Phone Number(s): _____ / _____

Owner Fax Number: _____ Email: _____

Brief Description of Proposed Fence Location (a sketch may also be submitted to show the location, if available):

I/WE hereby acknowledge having read and understood the requirements specified on this form. I/WE hereby agree to comply with these requirements, and understand that failure to comply may result in an enforcement action by the County. This acknowledgement is binding on MY/OUR successors and assigns.

Owner Name (PRINT) _____

Owner Signature (SIGN) _____ Date Form Completed _____

OFFICE USE ONLY:

- ☐ Floodplain ☐ Floodway ☐ Wetland ☐ 30' from Water's Edge ☐ Drainage Easement
☐ Utility Easement (Affidavit Required) ☐ Street Intersection ☐ Other than Perimeter

Completed By: _____

☐ **REGISTRATION COMPLETE** (You may now proceed with your project. Please save a copy of this Completed Registration Form for your Records)

REQUIREMENTS

ZONING

The finished/ornamental side of the fence shall face outward.

The maximum height of fence shall be 6 feet.

Permit Required:

Permit shall be required when a fence is proposed within:

- Floodplain
- Wetland
- Drainage Easement
- Within 30 feet of a water's edge

Prohibited Locations:

- Floodway